
Business Processes Guidebook

Glossary

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Glossary

A

AAR	Average Annual Rate
AAS	Automated Accounting System
ACO	Administrative Contracting Officer
ADP	Automated Data Processing
AFGE	American Federation of Government Employees
AFI	Area for Improvement
AMS	Automated Metrics System
ASA	Annual Statement of Assurance

B

BPT	Business Process Team
BRAC	Base Realignment and Closure

C

CA	Contractor Assessment
CAO	Contract Administration Office
CAS	Contract Administration Services
CASEUR	Contract Administration Services Europe
CONUS	Continental United States
CPE	Criteria for Performance Excellence
CRA	Continuing Resolution Authority

D

DAWIA	Defense Acquisition Workforce Improvement Act
DBMS	Defense Business Management System
DCARRS	Defense Contract Administration Reimbursable Reporting System
DCMC	Defense Contract Management Command
DCMDE	Defense Contract Management District East
DCMDI	Defense Contract Management District International
DCMDW	Defense Contract Management District West
DFAS	Defense Finance and Accounting Service
DLA	Defense Logistics Agency
DLAD	Defense Logistics Agency Directive
DMC	Defense Management Council
DoD	Department of Defense
DoE	Department of Energy
DWCF	Defense Working Capital Fund
DPRO	Defense Plant Representative Office

E

EC Executive Council

F

FAA Federal Aviation Administration
FAD Funding Authorization Document
FEDCAS Federal Contract Administration Services
FMR Financial Management Review
FMS Foreign Military Sales
FTE Full-Time Equivalent
FY Fiscal Year
FYTD Fiscal Year To Date

G

GAO General Accounting Office
GOV Government Vehicle
GPRA Government Performance and Results Act

H

HAC S&I House Appropriations Committee, Survey and Investigations
HQ Headquarters

I

ICS Internal Customer System
IDP Individual Development Plan
IG Inspector General
IOA Internal Operations Assessment
IMS Integrated Management System
IS Industrial Specialist
IT Information Technology

M

MASS	Management Analysis Statistical System
MCAP	Management Control and Assessment Program
MCP	Management Control Program
MCR	Management Control Review
MILCON	Military Construction
MMR	Mission Management Review
MOA	Memorandum of Agreement
MOCAS	Mechanization of Contract Administration Services
MOP	Monthly Obligation Plan

N

NASA	National Aeronautics and Space Administration
NSF	National Science Foundation

O

O&M	Operations and Maintenance
OCONUS	Outside the Continental United States
OMB	Office of Management and Budget
OSD	Office of the Secretary of Defense

P

PBA	Performance Based Assessment
PBAM	Performance Based Assessment Model
PBD	Program Budget Decision
PCS	Permanent Change of Station
PDM	Program Decision Memorandum
PDW	Procurement Defense Wide
PLAS	Performance Labor Accounting System
PMO	Program Management Office
POM	Program Objectives Memorandum
PPBS	Planning, Programming, and Budgeting System
PQA	President's Quality Award
PROCAS	Process Oriented Contract Administration Services
PSE	Principal Staff Element
PST	Program Support Team

Q

QAR	Quality Assurance Representative
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R

R&D	Research and Development
RIF	Reduction in Force
RUC	Resource Utilization Council

S

SFA	Senior Functional Advisor
SMR	Special Management Review
SPR	Special Process Review

T

TAG	Technical Assessment Group
TDY	Temporary Duty
TLFA	Tertiary Level Field Activity

U

ULO	Unliquidated Obligation
USA	Unit Self-Assessment
USC	United States Code

V

VERA	Voluntary Early Retirement Authority
VSIP	Voluntary Separation Incentive Program